

Training the GIS Professional

Recommendations for attending a Virtual Classroom Course



Pre-Course

- Esri UK will e-mail you instructions to install the required Web conferencing software and test your Internet connection. Prior to the class start date, work with your system administrator to verify you can connect to the Virtual Classroom.
- Two business days prior to the class start date, Esri UK will e-mail you a link to your Virtual Classroom course page on the Esri UK Training Web site. Use this page to access your course materials and connect to the class each day.
- Print out the exercise materials for easier reading during course exercises.



During the Course

- Use a headset or speaker phone for comfort.
- Some students find having a second monitor is useful, but this is not required.
- To ask questions and participate in class discussions, use VoIP or chat window at any time.
- If you are attending from your office, minimise interruptions by closing your office door and letting coworkers know you are taking a training class.
- If you experience any technical difficulties, inform your instructor. An Esri UK Training Support Analyst is available at all times for assistance.
- Just as if you were in a physical classroom, try to minimise distractions. Limit checking e-mail to class breaks, turn off your mobile phone or set to silent.